

No. F. 9 – TC/BBMC/05/
Government of Tripura
Bir Bikram Memorial College,
Agartala, Tripura West.

Dated, Agartala, the 1st September, 2018.

MEMO

The Teachers' Council of Bir Bikram Memorial College, Agartala reconstituted at the Annual General Meeting held on 8-08-2018 at 12:15 p.m. at the Professors' Common Room of the College for the Session 2018-19 is as follows.

1. President, Teachers' Council : Dr. Sanjoy Roy, Principal.
2. Secretary, Teachers' Council : Sri Kartick Lal Bhowmik, Asstt. Professor.
3. Joint Secretary, Teachers' Council : Dr. Joydip Bhattacharjee, Asstt. Professor.
&
Smt. Rita Debnath, PGT

Different Sub-committees constituted for smooth running of the college are shown below. A detailed guidelines relating to the modus operandi/expected function of each committee have already been issued vide memo No. F.9-TC/BBMC/05/347(7) dt 10/8/2018 for doing the needful in time.

1. Academic Committee :

- i) Sri Tushar Bindu Chakraborty, Associate Professor : Convener
- ii) Dr. Prabir Das, Associate Professor : Member
- iii) Dr. Udainarayan Adhikari, Associate Professor : Member
- iv) Smt. Mamata Bhattacharjee, Associate Professor : Member
- v) Dr. Krishnakali Das, Associate Professor : Member
- vi) Sri Dipak Hrishid Das : Member
- vii) Sri Ashis Chakraborty, PGT. : Member

(The committee is requested to discharge the duties as per the minutes of the meeting NO F./16-77)/Estt/BBMC/2018/ dt 22nd May, 2018)

2. University & Internal Examination Committee :

- i) Sri Joydip Bhattacharjee, Asstt. Professor : Convener
- ii) Dr. Tushar Bindu Chakraborty, Associate Professor : Member
- iii) Smt. Krishnakali Das, Associate Professor : Member
- iv) Smt. Mrinal Dasgupta, Associate Professor : Member
- v) Dr. Nandini Gupta, Assistant Professor : Member
- vi) Dr. Subir Sekhar Adhikari, PGT. : Member
- vii) Sri Uttam Das, PGT. : Member

(The committee is requested to discharge the duties as per the minutes of the meeting dt 24th May, 2018)

3. Planning and Development committee :

- i) Sri Jiban Krishna Patra, Associate Professor : Convener
- ii) Dr. Pallab Kanti Ghoshal, Associate Professor : Member
- iii) Dr. Shyamal Adhikari, Asstt. Professor : Member
- iv) Sri Tapan Banik, PGT. : Member
- v) Sri Manitosh Pal, PGT. : Member

4. Planning Board for UGC Schemes :

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|---|---|----------|
| i) Sri Chandrasekhar Pillai, Asstt. Professor | : | Convener |
| ii) Dr.Joydip Bhattacharjee,Asstt. Professor | : | Member |
| iii) Sri Dipak Hrishidas, Asstt. Professor | : | Member |
| iv) Sri Dulal Chakraborty, PGT. | : | Member |
| v) Dr.Subir Sekhar Adhikari, PGT. | : | Member |

5. Routine Committee :

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| i) Dr.Udainarayan Adhikari,Associate Professor | : | Convener |
| ii) Sri Chandrasekhar Pillai, Asstt. Professor | : | Member |
| iii) Dr. Joydeep Bhattacharjee, Asstt. Professor | : | Member |
| iv) Sri Jiban Krishna Patra, Associate Professor | : | Member |
| v) Sri Sri Tapanjyoti Malakar,PGT, | : | Member |

6. Discipline Committee :

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|--|---|----------|
| i) Dr. Pallab Kanti Ghosal , Associate Professor | : | Convener |
| ii) Dr.Prabir Das, Associate Professor | : | Member |
| iii) Smt. Tripti Nath, Associate Professor | : | Member |
| iv) Dr.Udainarayan Adhikari, Associate Professor | : | Member |
| v) Dr.Syamal Adhikari,Asstt. Professor | : | Member |
| vi) Sri Tapan Banik, PGT. | : | Member |
| vii) Sri Sandip Debnath, PGT. | : | Member |
| viii) Smt. Minakshi Majumder,PGT | : | Member |

7. Election to the Students' Union :

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|--|---|----------|
| i) Sri Dipak Hrishi Das, Asstt. Professor | : | Convener |
| ii) Smt. Krishnakali Das, Associate Professor | : | Member |
| iii) Sri Chandrasekhar Pillai, Assistant Professor | : | Member |
| iv) Sri Tapan Banik, PGT. | : | Member |
| v) Sri Sandip Debnath, PGT. | : | Member |
| vi) Smt.Gopa Sarkar, PGT. | : | Member |

8. Internal Complaint committee:

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|---|---|----------|
| i) Dr. Anindita Begam(Kusari), Associate Professor | : | Convener |
| ii) Smt.Tripti Nath, Associate Professor | : | Member |
| iii) Smt. Krishnakali Das, Associate Professor | : | Member |
| iv) Dr. Alok Satpathy,Associate Professor | : | Member |
| v) Dr.Sujit Das,Asstt.Professor | : | Member |
| vi) Smt. Jhuma Chakraborty, PGT. | : | Member |
| vii) Smt. Sima Debbarma, PGT. | : | Member |
| viii) One representative from Tripura Women's commission* | : | Member |
| ix) Smt Kanchan Paul, UDC, BBMC | : | Member |
| x) Sri Dulal Laskar , UDC, BBMC | : | Member |
| xi) Three Girls'students * | : | |

(The validity of the committee is for three years and the committee will work as per the guidelines of Government issued from time to time)

***To be nominated**

9) Games and Sports committee :

- i) Sri Monoranjan Das, Associate Professor : Convener
- ii) Sri Jiban Krishna Patra , Associate Professor : Member
- iii) Sri Sandip Debnath, PGT. : Member
- vi) Smt.Lipi Saha, PGT. : Member
- v) Smt. Minakshi Majumder, PGT. : Member

10) Drama, Debate & Literary Activities :

- i) Smt.Mamata Bhattacharjee, Associate Professor : Convener
- ii) Sri Prabir Das, Associate Professor : Member
- iii) Smt. Rama Chaudhury, Asstt. Professor : Member
- iv) Sri Alpana Bhattacharyya, PGT : Member
- v) Smt. Jhuma Chakraborty, PGT. : Member
- vi) Smt. Minakshi Majumder, PGT. : Member

11) NSS Advisory :

- i) Sri Manitosh Pal, PGT. : Convener
- ii) Sri Biswanath Debbarma,Asstt. Professor : Member
- iii) Dr. Nandini Gupta, Asstt. Professor : Member
- iv) Sri Tapan Banik, PGT. : Member
- v) Dr. Subir Sekhar Adhikari, PGT. : Member
- vi) Dr. Jyotirmoy Sharma, PGT. : Member

12) Cultural Activities Committee :

- i) Dr. Snigdhatanu Banerjee,Asstt. Professor : Convener
- ii) Dr. Anindita Begam (Kusari),Associate Prof. : Member
- iii) Dr.Banti Ganguly, Asstt. Professor : Member
- iv) Smt. Rituparna Podder,Asstt.Professor : Member
- v) Dr. Jyotirmoy Sharma, PGT. : Member
- vi) Smt. Jhuma Chakraborty, PGT. : Member
- vii) Smt. Sharmistha Talapatra, PGT. : Member

13) Social Entertainment Committee :

- i) Dr Ajoy Kanti Das, Asstt. Professor : Convener
- ii) Dr.Banti Ganguly, Asstt.Professor : Member
- iii) Dr.Anjana Jamatia, Asstt.Professor : Member
- iv) Smt.Jhuma Majumder, PGT. : Member
- v) Smt. Swikriti Roy Barman, PGT. : Member
- vi) Smt.Dipti Datta, PGT. : Member

14) Library Development Committee:

- i) Smt.Anamika Das, Associate Professor : Convener
- ii) Sm Mamata Bhattacharjee , Associate Professor : Member
- iii) Dr.Rama Chowdhury,Asstt.Professor, : Member
- iv) Sri Biswanath Debbarma, Asstt.Professor : Member
- vi) Sri Asish Chakraborty , PGT : Member
- v) Smt. Dipti Dutta, PGT. : Member

15) College Magazine committee :

- i) Smt. Rama Choudhury, Asstt. Professor : Convener
- ii) Smt. Mrinal Dasgupta, Associate Professor : Member
- ii) Sri Jiban Krishna Patra, Associate Professor : Member
- iv) Dr. Prasanta Chakraborty, Associate Professor : Member
- iii) Smt. Anjana Jamatia, Asstt. Professor : Member
- iv) Dr. Subir Sekhar Adhikari, PGT. : Member
- v) Smt. Gopa Sarkar, PGT. : Member

16. Students' Welfare committee :

- i) Smt. Rituparna Poddar, Asstt. Professor : Convener
- ii) Smt. Anamika Das, Associate Professor : Member
- iii) Dr. Sujit Das, Asstt. Professor : Member
- iv) Smt. Gopa Sarkar, PGT. : Member
- v) Smt. Sunanda Dey, PGT. : Member
- vi) Sri Dulal Chakraborty, PGT : Member

17. Research and Seminar committee :

- i) Dr. Alok Satpathy, Associate Professor : Convener
- ii) Dr. Pallab Kanti Ghoshal, Associate Professor : Member
- iii) Sri Tusharbindu Chakraborty, Associate Professor : Member
- iv) Dr. Monoranjan Das, Associate Professor : Member
- iv) Dr. Joydeep Bhattacharjee, Asstt. Professor : Member
- v) Dr. Nandini Gupta, Asstt. Professor : Member
- vi) Dr. Jyotirmoy Sharma, PGT. : Member

18. Science Forum :

- i) Dr. Abhijit Bhattacharjee, Asstt. Professor : Convener
- ii) Dr. Alok Satpathy, Associate Professor : Member
- iii) Dr. Syamal Adhikari, Asstt. Professor : Member
- iv) Dr. Nandini Gupta, Asstt. Professor : Member
- vi) Smt. Anamika Das, Associate Professor : Member
- vii) Dr. Ajoy Kanti Das, Asstt. Professor : Member
- vii) Sri Dipankar Das, Asstt. Professor : Member
- viii) Smt. Sarmistha Talapatra, PGT. : Member

19. Canteen committee:

- i) Sri Prasenjit Paul, Associate professor : Convener
- ii) Dr. Udairayan Adhikari Associate Professor : Member
- iii) Dr. Monoranjan Das, Associate Professor : Member
- iv) Sri Asish Chakraborty, PGT. : Member
- v) Sri Sandip Debnath, PGT. : Member

20. Boys' Common Room :

- i) Sri Biswanath Debbarma, Asstt. Professor, : Convener
- ii) Dr. Monoranjan Das, Associate Professor : Member
- iii) Sri Sandip Debnath, PGT. : Member
- iv) Sri Manitosh Paul, PGT : Member

21. Girls' Common Room :

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|---|---|----------|
| i) Smt. Lipi Saha, PGT. | : | Convener |
| ii) Smt.Tripti Nath, Associate Professor | : | Member |
| iii) Smt. Mamata Bhattacharjee, Associate Professor | : | Member |
| iv) Smt.Rita Debnath,PGT. | : | Member |

22. NCC Advisory Committee :

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| i) Sri Tapanjyoti Malakar, PGT | : | Convener |
| ii) Sri Uttam Das, PGT. | : | Member |
| iii) Smt.Mrinal Dasgupta, Associate Professor | : | Member |
| iv) Dr.Abhijit Bhattacharjee, Asstt.Professor | : | Member |
| v) Smt.Lipi Saha, PGT. | : | Member |
| vi) Dr.Alok Satpathy, Associate Professor | : | Member |

23) Anti-ragging Committee :

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|---|---|----------|-----------------------|
| i) Dr. Syamal Adhikari, Asstt.Professor | : | Convener | |
| ii) Smt.Rituparna Poddar, Asstt.Professor | : | Member | |
| iii) Sri Asish Chakraborty, PGT. | : | Member | |
| iv) Smt.Sima Debbarma, PGT | : | Member | |
| v) Sri Tirthankar Talapatra, Head Clerk | : | Member | |
| vi) One representative of Civil Administration* | : | Member | } *To be
Nominated |
| vii) One representative of Police administration* | : | Member | |
| viii) One representative of Local Media * | : | Member | |
| ix) Two senior students* | : | Member | |
| x) One Fresher student* | : | Member | |
| xi) One representative from NGO* | : | Member | |
| xii) Two representatives of Gurdians* | : | Member | |

(The above committee is requested to follow the UGC guidelines on curbing the menace of ragging in Higher Educational Institutions, 2009 and other regulation as updated from time to time)

N.B : All Sub-committee should maintain necessary records under its disposal preferably with Convener and handover the same when a new committee will take over the charge. A brief report in writing on the activities done by each committee for one year may also be submitted to the next Annual General Meeting. The Secretary, T.C should collect these materials for future records.

The meeting ended vote of thanks to the chair.



01/9/2018

(Dr. Sanjoy Roy)

Principal

Bir Bikram Memorial College

Agartala, Tripura West – 799 004.

Copy to:

1. The Director of Higher Education, Government of Tripura, Agartala.
2. The Secretary, Teachers' Council, B.B.M College, Agartala.

3. The Joint Secretaries, Teachers' Council, B.B.M College, Agartala.
4. DDO, BBMC, Agartala for information relating to collection and disbursement of fund from students for various purposes as per norms. No expenditure should be disbursed without the sanction of college authority vested with the Power of Head of Office. He is also requested to counter check whether expenditure incurred by the committee relating to various activities organized conforms to the applicable norms or not and whether all vouchers are properly certified by the respective convener and some committee members or not with the necessary records in the stores ledger.
5. Academic Section. The Section is directed to keep contact with the
 - (i) Academic committee relating to academic matters like admission, subject change, registration of students etc. and
 - (ii) University examination and Internal examination committee relating to matters of examinations in the college and university including the filling up forms and scrutiny of examination form for MBBU/TU semester exams, as per the notification of the college authority issued from time to time.
6. Accounts section in formation and necessary action relating to the matters of UGC schemes and maintenance of records as per norms.
7. Cash section of the college for information and necessary action relating and collection of fees and arranging payment to the conveners of different committee as directed by the college authority and maintenance of proper records
8. Convener, IQAC, BBMC for information and doing the needful.
9. Professors' Common Room for information.
10. All Conveners of the different sub-committee. The conveners are requested to discharge the duties as per the nature of work each committee and take such decisions required for the smooth conduct of the respective activities for which the committee is formed. All decisions regarding the implementation of programme should be resolved in the meeting of respective committee with the approval of the college authority and maintain proper records under the custody of committee.
11. All Sections of Office /Library Unit.
12. Students' Union for information. The students' union is advised to keep contact with the respective committee relating to programme/activities in the college.

