



Government of Tripura  
Bir Bikram Memorial College  
Agartala, Tripura (West)

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To monitor the quality of the policies and procedures of the institution, the college follows various systems and procedures for the effective functioning of the college. Some of them are listed below:

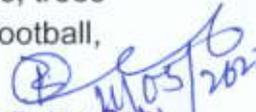
**Laboratory:** The lab facilities are open to all the students of the concerned departments. The attendance of the students is taken when they use laboratories. The students are divided into groups so that the instruments or computers can be given equally when the students use them. The students record their learning in their respective notebooks. The concerned teacher and lab attendant extend support to the students in the laboratory. The computer lab is equipped with online UPS facility.

**Library:** The Library of a college is an essential pre-requisite for the successful implementation of quality higher education programs and it plays a vital role in its search for knowledge. The library of our college aims to support the teaching-learning actively and provide the students with updated knowledge and to ensure optimum utilization of the available resources.

The library follows certain procedures in the usage of books. When books are purchased, they are listed in the accession register as serial number and then these are made available for distribution to the students with the support of a register for lending books to the staff and students.

At the beginning of the first semester, each student is encouraged to make his/her library card. Students can borrow two books at a time and they are eligible to borrow again only after the previously borrowed books are returned in good condition. At the end of every semester, all the students must return the books to the library. Mark-sheets are given only after getting a clearance certificate from the library. Likewise, the teachers are allowed to take any number of books after making necessary entries in the issue register of books meant for Teachers. They also need to return the books after they finish reading. Return of books is compulsory for all irrespective of students and faculties at the time of leaving the institution, be it a student or a faculty and obtain a no dues certificate from the librarian.

**Sports Complex:** The college owns a picturesque sports ground with natural grass, trees with an area of one acre. The ground can host a range of sports and games like football,

  
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cricket, volleyball, etc. The college also facilitates indoor games like carom, ludo, chess, Table Tennis, etc. Students are allowed to play after their classes get over. They can take the sports materials after signing the register and then again return it back.

**Computers:** The college has 55 computers for students to develop their computer skills and to keep updating themselves with computer knowledge. All computers are updated and maintained regularly. There are four computers in the library, which are placed in the E-Corner section. Three computers are used in the smart classrooms for students. Students can access computers in the IT lab when they have their practical classes. Otherwise, they can use it during the time of making projects or for any activity but with permission from the teachers.

**Classrooms-**The college provides energy-efficient classrooms with adequate sitting arrangements, board, teachers table, students' desks, light, fans, etc. All the departments are being advised to deliver few lectures through smart classrooms in a week. The college also encourages the faculty to continuously develop skills and knowledge on the latest development in their respective field. The academic building is facilitated with clean purified drinking water for students and well maintained urinal points for girls, boys and Divyang students.



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