SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

BIR BIKRAM MEMORIAL COLLEGE

BIR BIKRAM MEMORIAL COLLEGE,COLLEGE TILLA, AGARTALA COLLEGE,
WEST TRIPURA 799004
799004
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Bir Bikram Memorial College has started its journey as government institution on 19th August, 1969 as Bir Bikram Evening College with more than 300 male students in the premises of Maharaja Bir Bikram College, affiliated to Calcutta University. The college basically catered to the needs of those students who were not in a position to prosecute their studies in the existing day colleges of the state due to multiple reasons.

 On 26th December, 2002, the college started a new journey shifting its establishment to a **new location at College Tilla** and was renamed as **BirBikram Memorial College**. At this juncture, the college was converted into a co-educational day college to fulfil the need of the hour, offering Bachelor's degree in Honours and Pass categories in Science, Arts and Commerce streams.

 From a few hundred in the initial years now the total strength has risen to nearly 4000 and along with this the number of subjects being offered has also increased. In due course new subjects were added along with the introduction of Honours Course in most of the subjects and Physical Science is the latest addition. The College harbours exclusive pride in having Defense and Strategic Studies, an Elective optional for those studying Arts Major/ General Course.

Vision

The vision of the institution is to become a model institution rooted in traditional values with global perspective while competently serving to the academic necessity of Tripura. The ultimate aim is inclusive education, to inculcate highest human values and professionalism among its students so that they become intellectually competent, morally upright and sensitive to the needs of the society in particular and the humanity as a whole.

The College aims to be a leader in consolidating teaching and learning, in extension of knowledge base through research and scholarship and in endorsement/creation of leadership in service and other related fields beneficial for the Mankind. It also cherishes the vision of equipping the students, the future citizens, to cope with the socio-cultural milieu in a fast changing and complex society where every local issue or sphere of life is gaining global significance.

Mission

The mission of Bir Bikram Memorial College is to deepen and extend knowledge about the formation and utilization of human capabilities. The institution tirelessly strives to function with the following missions-

- impart liberal education
- imbibe moral, spiritual values
- Sensitize students about Environment-friendly values
- produce intellectually sound, morally upright, socially concerned men and women

- ○ prepare young people to meet the challenges of a rapidly changing world,
- ○ equip the students to take their rightful place in society in this twenty first century
- ○ provide efficient and pragmatic training according to the changing demands of the present century.

The vision and mission of the institution are perfectly tuned to the objectives of the higher education policies in India. The students are taken to learning both in and outside the classroom and thus are motivated to be acquainted with the rural society, the nature as well as the moral foundations of the nation.

Socially and economically backward sections of the students are provided academic, cultural and financial support with a view to promote their position in the society. Free studentship, scholarships, library and Book Bank facilities, counselling, tutorial classes and many such programmes are provided to the students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college caters to a large number of students (3835) in the district belonging to all caste and creed hailing inclusive education policy.

- The college has an adequate area of9.29 acres.

- The college has one Academic building which has six floors and houses the Staff room, Library,27 classrooms, 3 Laboratories and all the Departments and 1 Administrative Building.The college has onewell furnished canteen.

- The faculty strength is 53 among which there are 19 Associate Professors , 15 Assistant Professors and 19 Post Graduate Teachers .To cater to the increase in students' strength 23 Guest teachers are also engaged.

- Out of 18 subjects the college offers Honours Courses in 11 subjects.

- The College has campus-LAN and Wi-Fi connectivity (limited area) functioning for round the clock and internet facility available of 10Mbps broadband (under NMEICT project) and one 512 Kbps WI-max internet connectivity.

- The central library has customized Library management software .

- The College has four (05) smart classrooms equipped with projectors and PA systems.

- The College offers quality education with its dedicated teachers. Faculty members are involved in research activities.

- Tutorial classes/ remedial teaching help the slow learners to mitigate their fear of pursuinghigher education.

- Extension activities help the students to become active social workers.

Institutional Weakness

- The average student teacher ratio is 1:57 ,most of the departments are facing a shortage of faculty members and every yearnew guest faculty has to be engaged.

- Non-availability of technical staff (non-teaching) for all Science and Computer Science departments.

- Shortage of trained staff in the Central Library affects the maintenance of library related procedures.

- Smart-classrooms are yetto be equipped with digital boards for more effective interactive classes.

- College requires a largeAuditorium for organizing any programmes, viz., Seminars, student functions etc.

- College doesn't have a playground or any adequate modern sports equipment.

- Shortage of teaching as well as non-teaching staff quarters.

- The students' Common Rooms are demolished , new ones are yet to be built. No recreational facilities are available.

- Departments are not equipped with additional libraries ,books for ready-reference during college hours.

- Most of the students comefrom regional medium schools, communication skills is not up to the mark.

Institutional Opportunity

- The large student intake may be potentially channelized if they get the facilities for honing their talents and skills
- Adequate number of teachers can steer the students to get the actual academic benefit.

- If number of efficient ministerial staff is increased the official work will run smoothly which will ultimately help the college academic environment.

- If skilled Laboratory Assistants are employed in the college, the science students will be benefited in their practical courses.

- Enhancement of research activities.

- Strategic priorities and initiatives to enhance faculty excellence.

Institutional Challenge

- The indecisiveness of the students regarding their future career capabilities. The competitive ability may decline if students do not get proper facility and proper attention to hone their employability skills.

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- The employability ratio of graduate students.

- Physical infrastructure is not in line with the growth in enrolment.

- Insufficient & costly transport facilities are leading to low attendance of students.

- There is lack of basic communication skills, speciallyin English language among thestudents.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

At present the higher education scenario is undergoing a sea-change and this institution aims at offering quality education by strengthening the process of teaching-learning to enable the students to access knowledge and become employable. The faculty members are invited by the University at meetings/workshops of curricula development to formulate the action plan. The Academic committee comprising of senior teachers take the responsibility of designing academic calendar, preparation of master routine, departmental routine and monitoring the day-to-day academic activities. The faculty members utilize ICT mode of teaching/using e-learning resources for effective lecture sessions. Departmental meetings are held every month to discuss distribution of topics, number of classes required and estimate the tentative dates to complete assigned Unit and if required take extra classes.

The Bir Bikram Memorial College offers a value based education at Undergraduate level. Other than the Humanities and Commerce streams 04 new subjects (Physical Science)were introduced in 2012, Honours and General programs were introduced in Physics, Chemistry and Mathematics; also Kokborok (General.) Computer Application has been introduced as a compulsory Foundation paper in the fourth semester for all students.

There is no separate placement cell in the college, the faculties of different departments regularly take initiatives for skill development of the students so that the student with an eye to make them more employable. Besides, to develop the required skills, brain storming sessions are held for the faculty members to design the tools in the areas of communicative English, use of computers etc.

Research, Innovations and Extension

The faculty members of the College have an inclination towards research work in their respective subjects and

are engaged in individual research work for UGC Minor and Major Research Projects and for their Ph.D. programmes. Recently, 7 minor research projects (UGC) were sanctioned to the college. In addition to it, eight minor research project proposals were submitted to the UGC. The College has an active research committee to monitor and address the issues of research. The committee motivates faculty members to get involved in R&D activities and to organize State/National/International-level seminars. The committee also induces the faculty members to participate in seminars and workshops organized by other institutes/research organizations. Faculty members are actively participating in seminars/workshops/conferences in the state and outside too and have also published their research works. Few intra-college level seminar/invited talks have been organized during last five years. Most of the Assistant Professors have completed their Orientation/Refresher Programmes from different Academic Staff Colleges. The College has come up with various efforts to develop scientific temper and aptitude among students . There is a Science Forum financed by Tripura State Council for Science and Technology which conducts college level seminars , observing National Science Day, Ozone Layer Day, Earth day etc., invited lectures are also organized by the forum for the benefit of the students.. Two students have participated in the Project Presentations and have won the 1st position in 2016 for their project namely "Energy Audit of Bir Bikram Memorial College".

Student Support and Progression

 College publishes its Prospectus clearly stating the rules and regulations of admissions in all the classes. The information disseminated to students through the Annual Prospectus mainly comprise of relevant information for admission such as academic programmes/ courses offered and intake capacity, available subject combinations and degrees, restriction to the choice of subject combinations, admission criteria and fee structure for various programmes, medium of instruction, attendance instruction, dress code etc. The College channelizes financial aid to the economically and socially backward students through post matric scholarship provided by Government of India and Government of Tripura. There are also category specific stipends, LIG stipends, Book grants etc which are disbursed through DBT schemes to merit-cum-means students. The NSS unit of the college also organizes health awareness generating programmes and health checking-up programmes. There is one health centre in the college premises but no health insurance provision for students. In case of medical emergencies, the students are taken to the nearby Hospital if the doctor refers. The Bir Bikram Memorial College also publishes its magazine annually as well as wall magazines quarterly "Pratichi" with significant contributions from the students. The College has a career counselling cell but no placement unit. The faculty members provide academic and personal counselling to the students regarding choice of subjects during admission. Important advice and suggestions are imparted by teachers to the students in cases of low attendance, time-table management & learning techniques and also how to improve poor marks in the sessional tests and also final examinations.

Teaching-learning and Evaluation

The college follows the syllabi and curriculum as formulated by the Tripura/ MBB University for all the semesters. as it does not have academic autonomy . The Government`s support is in the form of providing sufficient fund for implementing modern techniques of teaching and learning. ICT enabled teaching environment is accessible for overall development of the teaching-learning practices in the institution. Prospectus containing annual plan of the curricula is distributed among the students at the time of admission and the entire Semester planning is conveyed to the students during the Induction programme. Planning and monitoring of the whole process is done by the Teachers` Council, IQAC and college administration..Tutorial classes are taken to supplement regular class and also to diffident category of students.

Occasionally arrangements are made to invite experts in related fields for Lectures and presentations to equip the students about the latest research etc.

Continuous evaluation method and corrective measures are adopted throughout the academic session. Two sessional examinations and one viva voce is taken which adds up to 20% 0f the total marks of the Final examination.

Parents-teachers' meet is organized twice, i.e., one at the beginning and one at the end of the session to discuss difficulties faced and improvements needed.

Use of advanced teaching learning methods, smart classes, and well equipped laboratories are made available to the teachers and learners.

Each department conducts monthly meetings to discuss the issues relevant to curriculum delivery and communicate the report to the academic cell if required.

Infrastructure and Learning Resources

The Policy of creation and enhancement of infrastructure that facilitates effective teaching and learning is framed according to the strength of faculty, office staff and students. Resolutions towards infrastructural development are usually made on the basis of interaction of the Academic, Development and UGC committees with the Principal and different stakeholders. The college has an adequate area 9.29 acres but was in need of separate Administrative Building, Science Departments/Laboratories, Classrooms, Auditorium, Library Hall etc., which was partially implemented through a perspective plan, submitted to Department and during 2008-2016 the Administrative building was completed by the Housing Construction Board, Government of Tripura under the NLCPR Scheme. The College is endowed with excellent physical infrastructural facilities e,g., self-contained classrooms, five smart class rooms, well-equipped laboratories, separate departments and a canteen to support the teaching-learning process , it has two Blocks ,Academic and the Administrative, one playground, and a well-furnished canteen. However the Common Rooms for the students are under construction.

The Central Library has adequate space, and is also well stocked with a large number of books and journals, Internet, and other support facilities. All the departments, library, administrative block have ICT enabled facilities with BSNL broadband internet connection and Wi-Fi connectivity. The College has constant drinking water supply for students, teaching and non-teaching staff. The college also has ramp, washroom and lift facilities for differently-abled students, to ensure that they do not have any difficulty while attending the classes.

Governance, Leadership and Management

The college runs under the aegis of Department of Higher Education, Government of Tripura and the allocation of funds for general and infrastructure development, recruitment of teaching staff and non-teaching staff, fund for welfare schemes are managed by the Department. The Principal is the institutional Head, ex-officio President of the Teachers' Council of the college and also supervises the administrative section comprising of the Establishment, Accounts, Academic, Cash and Store Sections to manage the administrative affairs of the college. The academic affairs are handled by the academic departments, the Heads of the Departments uphold

a healthy interaction with their colleagues which helps in designing and implementation of the plans and policies. The College has a formally stated policy for the maintenance of quality which aims at excellence in academic pursuits as also stresses upon inclusive education. The college administration has opted for 'self-appraisal system' to evaluate the performance of the faculty. The Reports are evaluated confidentially by the Principal and sent to the Directorate of Higher Education, Government of Tripura for approval. The College also appraises the performance of its non-teaching staff at the time of promotion recommended by the Principal and approval by the DHE. Participatory management is encouraged and there is an attempt to groom leadership in various stages. An efficient administration is always helpful hence the Internal Quality Accreditation Cell (IQAC) ensures quality enhancement and RUSA scheme, as well as the UGC sanctions help the institution in maintenance and upgradation of the campus.

Institutional Values and Best Practices

The college is nearing its golden jubilee year as a seat of higher learning. Assuring inclusive education to the students-community of the state enables it to cater to the needs of the student community living in and around the periphery of the capital resulting in the steady growth of the student strength. A few innovations having a positive impact on the functioning of the College are:

- The shift of the institution to a permanent building
- Change in the timings of the working of the college
- Decision to admit the girl students since 2000.
- Constructing a separate Academic Building
- Making special efforts to inculcate environmental awareness amongst its students. To develop ecological consciousness amongst students, a wide range of activities is carried out
- Undertaking environmental awareness projects, Organizing seminars to create and maintain eco-friendly environment, Campaigns to protect the green environment and film screenings,Green Audit,Waste Management initiative.
- The number of classrooms with larger space has been increased to accommodate more students.
- Utilising IT in admission, teaching and learning processes., examinations
- The students are also involved in extension activities to sensitize them about their surroundings enabling them to cultivate a fellow- feeling, essential for their future.
- Students' excellence in diverse fields are encouraged, endorsed and recognised throughout the year.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Bir Bikram Memorial College
Address	BIR BIKRAM MEMORIAL COLLEGE,COLLEGE TILLA, AGARTALA COLLEGE, WEST TRIPURA 799004
City	AGARTALA
State	Tripura
Pin	799004
Website	www.bbmc.nic.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	DIPANNITA CHAKRABORTY	0381-2516437	9402345359	-	bbmcagartala@gmail.com
Associate Professor	PRASANTA CHAKRABORTY	381-2516437	9436503150	381-2516437	prasantaread@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	19-08-1969

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Tripura	Tripura University	View Document

Details of UGC recognition	
Under Section	**Date**
2f of UGC	16-08-1989
12B of UGC	16-08-1989

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	BIR BIKRAM MEMORIAL COLLEGE,COLLEGE TILLA, AGARTALA COLLEGE, WEST TRIPURA 799004	Urban	9.29	7792

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	H.S	English	80	70
UG	BA,Bengali	36	H.S	Bengali	80	80
UG	BA,Sanskrit	36	H.S	Bengali	80	30
UG	BA,Kokborak	36	H.S	Bengali	350	350
UG	BA,Political Science	36	H.S	Bengali	80	80
UG	BA,History	36	H.S	Bengali	80	80
UG	BA,Education	36	H.S	Bengali	80	80
UG	BA,Philosophy	36	H.S	Bengali	80	80
UG	BA,Hindi	36	H.S	Hindi	30	20
UG	BA,Music	36	H.S	Bengali	50	40
UG	BA,Defence Study	36	H.S	English	50	50
UG	BSc,Physics	36	H.S	English	50	50
UG	BSc,Chemistry	36	H.S	English	50	50
UG	BSc,Mathematics	36	H.S	English	80	80
UG	BCom,Accountancy	36	H.S	English	200	200

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				19				14
Recruited	0	0	0	0	10	9	0	19	10	4	0	14
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				19				14
Recruited	0	0	0	0	10	9	0	19	10	4	0	14
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				40
Recruited	21	19	0	40
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	7	2	0	6	2	0	17
M.Phil.	0	0	0	2	0	0	1	2	0	5
PG	0	0	0	2	7	0	4	2	0	15

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	9	8	0	17

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	800	52	0	0	852
	Female	859	16	0	0	875
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	231	191	182	324
	Female	107	70	76	41
	Others	0	0	0	0
ST	Male	383	162	237	259
	Female	109	79	78	84
	Others	0	0	0	0
OBC	Male	260	250	325	400
	Female	128	140	126	102
	Others	0	0	0	0
General	Male	396	390	362	310
	Female	170	152	154	142
	Others	0	0	0	0
Others	Male	62	29	21	44
	Female	29	9	8	8
	Others	0	0	0	0
Total		1875	1472	1569	1714

3. Extended Profile

3.1 Programme

Number of courses offered by the institution across all programs during last five years

Response : 6

Number of self-financed Programmes offered by college

Response :

Number of new programmes introduced in the college during last five years

Response : 2

3.2 Student

Number of students year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1727	1875	1472	1569	1714

Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
930	930	930	864	864

Number of outgoing / final year students year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
742	1124	772	568	665

Total number of outgoing / final year students

Response : 742

3.3 Academic

Number of teachers year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
70	68	65	72	70

Number of full time teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
33	33	33	33	33

Number of sanctioned posts year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
53	51	48	55	53

Total experience of full-time teachers

Response : 782

Number of full time teachers worked in the institution during the last 5 years

Response : 260

3.4 Institution

Total number of classrooms and seminar halls

Response : 27

Total Expenditure excluding salary year wise during last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
34.87	40.34	24.12	423.84	28.52

Number of computers

Response : 53

Unit cost of education including the salary component(INR in Lakhs)

Response : 0.09

Unit cost of education excluding the salary component(INR in Lakhs)

Response : 0.01

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college follows the syllabi and curriculum as formulated by the Tripura/ MBB University for all the semesters and it does not have academic autonomy The curriculum prepared by the University which the college is affiliated to, is well transacted to the students after serious preparation by the faculty members. Different FIPs are attended by the faculty members to get themselves familiar with the latest trends of the curriculum. ICT enabled teaching environment is accessible for overall development of the teaching-learning practices in the institution they gather from the college specifically from feedback received from faculty, as well as students. For result oriented operationalisation of the crriculum. and for effective implementation of the curriculum the following steps are undertaken by the institution:

- Planning and monitoring of the whole process is done by the Teachers` Council, IQAC and college administration..
- Tutorial classes are taken to supplement regular class and also the slow learners.
- Continuous evaluation method and corrective measures are adopted throughout the academic session.
- Parents-teachers' meet is organized twice, i.e., one at the beginning and one at the end of the session. Parents are briefed about thei ward's performance.

- In case of implementation of new or modified syllabi respective departments are asked to give requisition for new books and other teaching materials.
- Each department conducts monthly meetings throughout the year to discuss the issues relevant to curriculum delivery and communicate the report to the academic cell if required.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 **Number of certificate/diploma programs introduced year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 38.79

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
15	16	16	16	1

File Description	Document
Details of participation of teachers in various bodies	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years

Response: 33.33

1.2.1.1 How many new courses are introduced within the last five years

Response: 2

File Description	Document
Details of the new courses introduced	[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 40

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 6

File Description	Document
Name of the programs in which CBCS is implemented	

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Being a government institution affiliated to government universities, the College enjoys less flexibility and mobility to design or implement curriculum on its own. However, the faculty members of this college act as members/convenors etc. and this enables them to *integrate cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum.* The impact gets reflected in the following ways:

- The syllabi of the social science departments are so framed so as to integrate cross cutting issues relevant to Gender, Environment, Human Values and Professional ethics. The University has a foundation course too named Environmental science. The department of English, Bengali, Kokbarok and Hindi run Foundation/ MIL course meant for all the students. The syllabi of these literature contain texts by great writers which cover issues like Gender, Environment and Sustainability, Human Values and Professional Ethics. Besides, the college take the following initiatives :-
  -

Besides these the institution also upholds the following practices :

- Socio-cultural and environmental activists and experts are invited to our college on special occasions to interact with the students.
- **D**ebates and open discussions on relevant issues are conducted in the college.
- Important days like Gandhi Jayanti, Human Rights Day, International Women's Day, and the World Environment Day are observed in the college under the initiative of the various departments and clubs.
- Symposia on Environment, Gender awareness, Health and Lifestyle and green campus are conducted.
- Staff and students make concerted efforts for a smoke free and plastic free campus
- NSS conducts a variety of awareness building programmes and undertakes creative activities
- To create awareness about environmental hazards, mock performances are conducted within the college campus with the help of the different govt. Agencies/departments.
- By evolving informed citizenry expertise with hands on interactive approach with environmental, social and economical concern; the physical viability of the campus is being maintained as a balanced ecosystem. Planting of trees are undertaken on different occasion for the development eco friendly environment
- The innovative programmes of waste management and the practice of rain-water harvesting spread out the message of proper maintenance of our surrounding.

1.3.2 Number of valued added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 55.72

1.3.3.1 Number of students undertaking field projects or internships

Response: 2137

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback on curriculum obtained from 1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents For design and review of syllabus semester wise/ year wise A.Any 4 of the above
B.Any 3 of the above
C. Any 2 of the above
D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Action taken report of the Institution on feedback report as minuted by the Governing Council, Syndicate, Board of Management	[View Document](#)

1.4.2 Feedback processes of the institution may be classified as follows:A. Feedback collected, analysed and action taken and feedback available on website
B. Feedback collected, analysed and action has been taken
C. Feedback collected and analysed
D. Feedback collected

Response: C. Feedback collected and analysed

File Description	Document
Any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrolment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of students (other states and countries)	[View Document]
Institutional data in prescribed format	[View Document]

2.1.2 Average Enrolment percentage (Average of last five years)

Response: 88.52

2.1.2.1 Number of students admitted year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1727	1875	1472	1569	1714

2.1.2.2 Number of sanctioned seats year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1950	1950	1950	1800	1800

File Description	Document
Institutional data in prescribed format	[View Document]

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 73.51

2.1.3.1 Number of actual students admitted from the reserved categories year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
731	830	502	573	686

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

- At the beginning of the session the faculty members conduct individual interactive session with students, if required, to assess the same. True, there is no such mechanism to assess the learning levels of the students except the marks obtained by them in their last public examination. The Government rules too have hardly any provision to arrange any such tests for the students before their admission. But after the admission, the college has periodical tests to assess the progress of the students – thanks to the semester system introduced by the University. After every six months there is an end term examination for the students. And within this period, the students have to face two internal assessments which help the teachers to identify the progress of the students in respective subjects as well as identify the advance level learners and slow learners. Though it is not feasible always to give individual attention towards the slow learners because of the huge class-load and for the disproportionate student-teacher ratio, the teachers try to gear up the slow learners by encouraging them, providing them necessary notes and books etc. so that they can cope up with others in their academic activities.

However, the College identifies advanced learners by means of the database of the students. The internal tests and the model exams, which are a part of continuous internal assessment, help in evaluating the calibre of the students.

- The methods used by various departments for categorizing the students include group discussions whereby the analytical skills and group dynamics of the students can be evaluated, and seminars, where the students' presentation skills can be assessed.

- Various strategies and mechanisms for student centric learning are adopted by the teachers to cater to the diverse needs of students in the classroom. In most departments, the departmental teachers prepare Teaching Plan before every academic session which is discussed in the Departmental meeting and verified by the departmental head before implementation. The teaching plan includes

the following aspects:

- Structure of session and schedule of the activities
- Adopting best teaching and learning methods to achieve learning outcomes.
- List of contents and key topics.
- Learning resources to be given to the students.
- Arranging quizzes, debates on topics taken from the texts. Students are asked to frame questions for quizzes. They participate in debates for which the subjects are chosen from the texts itself. Smart classroom are utilised for audio visual teaching. Students are more interactive when they enjoy the audio/ video format of texts or are impressed with a lecture from a renowned scholar of the country. The students of Science and Commerce stream are dedicated to problem solving. The students of Social science and Literature also solve problems but the structure of the problem and their approach is different.

Programmes for Advanced Learners:

- The writing skills of students are developed by conducting different writing competition.
- Assignments, paper presentations, model classes by students, quiz competitions, group discussions and debates are other strategies adopted for providing additional input to advanced learners.
- Advanced learners are encouraged to undergo coaching for competitive examinations.
- They involve themselves in diverse club activities
- They are encouraged to participate in seminars, quiz competitions, debates, workshops etc. outside the College as well.

2.2.2 Student - Full time teacher ratio

Response: 58.11

File Description	Document
Institutional data in prescribed format	[View Document]

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.31

2.2.3.1 Number of differently abled students on rolls

Response: 12

File Description	Document
Institutional data in prescribed format	[View Document]

2.3 Teaching- learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Various strategies and mechanisms for student centric learning are adopted by the teachers to cater to the diverse needs of students in the classroom. In most departments, the departmental teachers prepare Teaching Plan before every academic session which is discussed in the Departmental meeting and verified by the departmental head before implementation. The teaching plan includes the following aspects:

- Structure of session and schedule of the activities
- Adopting best teaching and learning methods to achieve learning outcomes.
- List of contents and key topics.
- Learning resources to be given to the students.
- Arranging quizzes, debates on topics taken from the texts. Students are asked to frame questions for quizzes. They participate in debates for which the subjects are chosen from the texts itself. Smart classroom are utilised for audio visual teaching. Students are more interactive when they enjoy the audio/ video format of texts or are impressed with a lecture from a renowned scholar of the country. The students of Science and Commerce stream are dedicated to problem solving. The students of Social science and Literature also solve problems but the structure of the problem and their approach is different.

2.3.2 Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 37.88

2.3.2.1 Number of teachers using ICT

Response: 25

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 3835

2.3.3.1 Number of mentors

Response: 1

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

Chalk and talk method is blended with ICT enabled teaching. Internet and LCD projectors are used by the teachers to make classroom teaching effective. Efforts are made to bring innovation in teaching approaches by the faculty by incorporating-

- Animation and new models to explain certain concepts
- Screening of film adaptations of novels by language Departments
- Use of Language labs. regularly
- Learning language by staging and enacting plays
- Engaging the students to go for some survey
- Institution supports the faculty to adopt new and innovative methods of teaching.
- Computers, LCD, internet and library resources are provided to update their knowledge and teaching methods.
- Staff members are motivated to undertake minor/major research.
- Teachers are encouraged to take up MOOCs (Free Online Courses from worlds Renowned Universities) to bring about innovation in teaching.
- Books suggested by the faculty are purchased on a regular basis.

Besides these,

- Seminar halls and many class-rooms are equipped with computers and LCDs for multimedia projection.
- The computer lab of the college is equipped with internet enabled computer system.
- Each department has a departmental staff-room with desktop and internet facility.
- The Institution has a well equipped e-library with N-List facility.
- 10 MBPS Connection has been provided to the college, which is accessible to the staff and students.
- Public address system is available.
- Reprographic facility is available.

All these facilities are added advantages for the teacher to bring in innovation in teaching- learning process.

Students get opportunities to showcase their critical thinking and creativity in the following ways:

- College Magazine enables young writers to explore their creativity.
- In addition, the opportunities are provided for the following.
- Seminars and power point presentation by students.
- Participation in various competitions namely, quiz, debate and drama.

- Promoting activities of the College Students' Council and appreciating their new initiatives.
- Involving students in community work through NSS and encouraging them to conduct blood donation camps.
- Training and motivating the students to participate in inter college competitions to showcase their creative side.
- Facilitating mechanisms like career and counselling cell, grievance redressal cell and welfare measures to support students.

Scientific temper of students is encouraged by-

- Questioning and clarification of doubts in the class by the students.
- Motivating students to undertake research oriented project work.
- Motivating the students to present papers on current trends and also contribute articles for the College Magazine
- Organizing and participating in Science exhibitions and Project Programme.
- Inviting renowned persons from different fields of science to share their ideas, thoughts among the students.
- Promoting students to participate in seminars, workshops and conferences
- Active Participation of students in college Science Forum.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 63.6

File Description	Document
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 48.48

2.4.2.1 Number of full time teachers with Ph.D. year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
17	17	17	15	14

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Average teaching experience of full time teachers in number of years

Response: 11.85

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 1.82

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	1	1	1

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 6.17

2.4.5.1 Number of full time teachers from other states year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	3	3	1

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

As an affiliated institution of Tripura University,this college follows continuous assessment pattern as prescribed by the University for all programmes. Twenty percent of the total marks are set apart for continuous assessment in all programs. Of this twenty percent of the marks, eight percent is for two sessional examinations and the remaining four percent is earmarked for seminar, assignment, and individual performance of the student in the class. Two sessional examinations are conducted circulating noticesat the beginning of every semester and one of these internal assessment is done at the mid of the semester and the other prior to the semester-end examination. Besides this type of evaluation, some students are sometimes asked to explain some problems in the classroom to develop their confidence as well as reach the students-community through these students. It is always a good practice to reach the backbenchers through their peers.Tutorials are also arranged for the backward students.

Students are allowed to see their evaluated scripts and discussion between the teacher and the students take place to clear the doubts, if any, of the students. Further the students are shown their weaknesses and suggestions are also given how to overcome those flaws. Some reforms we are going to introduce very soon are as follows:-

1. Arranging classes using audio-visual mode and asking for feedback from the students
2. Asking questions at the end of every class where the question pattern will be MCQ.
3. Arranging quizzes for the students in the class.
4. Students of literature may be encouraged to act or summarise what they are taught in the classroom.
5. Arranging a mock interview on the topics discussed every weekend with the departmental colleagues for the students.
6. Allowing the students to evaluate other's scripts. To find mistakes in other's script needs good command over the subject concerned. We should remember what Francis Bacon said in this regard in his famous essay 'Of Studies" and act accordingly.

These reforms in the internal assessment may encourage the weak students to participate in the teaching –learning process and develop their performance level in their Semester-end examinations.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The evaluation process followed by the college is highly transparent. In case of internal written examinations, the answer papers after due evaluation are shown to the students. The students are allowed to

discuss regarding the evaluated scripts if required. The same method is also followed in case of seminar, assignment etc. After completion of the evaluation process, marks awarded by the students is published on the notice board for their verification. There is an effective and transparent mechanism toredress their grievances in respect of internal evaluation. The answer scripts are re-evaluated by the HoD in case any question of under-marking or over marking is raised by the concerned student.

As the present system of internal system is to conduct written examination following the guidelines of the University, there is very little chance of manipulation. As students can see other's answer scripts, there is hardly any chance of favouritism. In case oral presentation, there is scarcely any chance as the oral presentation is open before all other students and teachers of the department. Even viva voce is taken by a board of examiners constituted with the teachers of the department.Besides these, the college arranges department wise group discussion, assignments, seminars, presentations, class tests etc.to maintain transparency in the internal examination system.

The projects prepared by the students of Sixth Semester too are properly evaluated. The students need to present their findings in front of other teachers and the students of the department. They have to defend their findings and answer to the queries made by the teachers and students alike. On getting satisfactory answers, marks are awarded by the board.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Regarding grievances with reference to evaluation, the student can approach the respective head of the departments immediately after the marks are exhibited on the notice board. The internal marks awarded by the departments are scrutinized firstly by the HoD concerned and then by the faculty members of the college before forwarding the same to the University. In case of internal examination, the candidates are allowed to carefully go through their evaluated answer scripts first. If they find any case of under marking or correct answer with no marks awarded, they are allowed to approach the HoD for further steps to reassess the script. The HoD takes steps immediate action to redress the grievance of the candidate concerned.

 In respect of grievances regarding external that is, University examination, the examination cell of the University has its own system of scrutiny/review of the answer scripts. The University offers opportunity to the students to get their answer scripts re-evaluated through scrutiny or review as the case may be within a stipulated time. The students are allowed to see the evaluated answer scripts if they apply through RTI. At present, the University has no provision for review of the answer scripts of a candidate.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

A central class-wise timetable is prepared for the next academic year by the Routine Management Committee towards the end of every academic year and distributed in advance to all the departments. This

includes tentative dates and programme schedule for internal assessment. In fact, the University itself send to every affiliating college a guideline when the first internal assessment should be conducted and when the college should go for second internal assessment. As regards, viva-voce, the college as well as the University gives free hand to set the schedule of such viva voce. The departmental routine for theory classes and practical sessions is finalized by the head of the respective department and is made available to the faculty members at the beginning of the term. By the middle of every semester, the college is advised by the University to necessary steps so that they can take the first internal assessment. Generally,in case of even-Semester, the first internal assessment is conducted by the first week of September and the second one in early November. For odd Semester, the first internal assessment is held by the first week of March while the second assessment is to be held by the first week of May every year.

Besides this, the department arranges internal tests in the form of tutorials to keep on checking the performance of the student.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The *Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are* **clearly displayed/communicated to the stakeholders concerned.** Dates of Internal assessment are communicated to the teachers and the students through notifications hung in the notice board. After the evaluation is over, the teachers allow the students to go through the assessed scripts. When they are satisfied with their evaluation, the mark slips are pasted on the notice board. The Semester –end exams are conducted by the university. The dates of such examinations are notified by the University in their website well ahead of the exams. When the results are published, the same is given in the University websites. **The result sheet, when received from the university, is displayed in the Notice Board. The original mark-sheets in print form and the final certificate are sent to the institution and distributed through Academic Section of the same after keeping requisite records.**   The results of tutorials are informed to the candidates personally.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

A large number of students take admission in our college every year and this being a Govt. college, the college cannot refuse admission to the intending students. The teachers of our college have an objective to reach the multiple intelligence within the classroom. Some students are there who take less interest in the traditional course. Their cases are taken care of separately. As a result, teachers can make sure that they reach every student as far as practicable.

The impact is positive. There are many students in our college who took admission having the pass marks only but they passed the BA/ BSc./BCom program scoring good marks in their final exams.

The students of Science department are comparatively less. So they get personal care. Their performance is better in the college. Plus the practical component attracts them more.

The teachers of BA program have comparatively a large number of students. The diversity of intelligence is also found in this program. There are good singers, players, painters, actors etc. among them. So the teachers encourage them to perform better in these areas. Along with their preferred area of interest, they are also advised to give some time for their studies.It yields positive results in most cases.

The teachers of BCom. Program have less number of students. The teachers arrange workshops on current economic issues like GST etc. There is a MoUwith the Institute of Company Secretaries of India. So the motivational programmes inspire the students to take interest in their regular programs. And the program outcome is satisfactory with a good number of students passing from this institution.

Course oriented outcome is varied. Students of literature department and Social science department have interest in multiple areas. So the teachers take special care to nurture these areas of interest of the students and motivate them to take interest also in the university curriculum. The performance of the students are analysed on regular basis enabling the system to take corrective measures as and when necessary. A good number is found dedicated to their course oriented activities. The students feedback system provides the achievments of learning outcomes.

2.6.3 Average pass percentage of Students

Response: 99.17

2.6.3.1 Total number of final year students who passed the university examination

Response: 715

2.6.3.2 Total number of final year students who appeared for the examination

Response: 721

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Database of all currently enrolled students	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during last five years(INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of project and grant details	[View Document](#)

3.1.2 Average number of research projects per teacher funded by government and non government agencies during the last five years

Response: 0.03

3.1.2.1 Number of research projects funded by government and non-government agencies during last five years

Response: 8

File Description	Document
List of research projects and funding details	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

We do not have any such infrastucture for creation of ecosystem, though the institution ceaselessly works on to create and maintain a green campus. The College takes pride in abundant greenery and is bordered with exotic varieties of trees and winding lake, an abode of migratory birds during the winter season.The natural surroundings of the institution itself is a boon which is protected and preserved by all means.

Reference in this area can be found in Best Practice details of Criterion 7.

File Description	Document
Any additional information	

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 7

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	0	3	1	0

File Description	Document
List of workshops/seminars during last 5 years	

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
List of Awardees and Award details	

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.1

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	3	1	3	2

File Description	Document
List of research papers by title, author, department, name and year of publication	<u>View Document</u>

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.21

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
8	13	8	4	1

File Description	Document
List books and chapters in edited volumes / books published	<u>View Document</u>

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college gives equal opportunity in providing knowledge and quality education to all sections of the society. The college maintains absolute transparency in admission, academic standards, financial aid to the students, evaluation, administration etc. Students, faculties and non-teaching staff are sensitized to maintain ragging free campus through anti-ragging campaign. Over the years the institution has been maintaining the tradition of community services among the students for developing them as good citizen.

The institution promotes institution-neighbourhood-community network and student engagement in various ways.

- A neighbouring slum at Aralia has been adopted by the NSS Units of the college.
- After the adoption of this area, the NSS Units of the College have bonded with the villagers and have given their best to uplift them socially as well as educationally.

- The NSS unit of the College has conducted community health and hygiene awareness programme in the adopted village. The purpose of the programmes is to make people aware of different health and hygienic aspects of day- to- day activities with special focus on the children of that area. The aim is to inculcate change of life-style through low-cost nutrition and hygiene awareness among the slum dwellers which will ultimately help to build a healthy society. The students who participated in these programme have experienced immense joy and satisfaction over the self less service they rendered for the benefit of the local community.
- The College never fails to raise funds to help the victims of natural calamities whenever such eventuality occurs.
- The College always organizes different extension activities in and outside the campus throughout the year to engage the students in different community oriented activities to develop a sense of social responsibility, service orientation and holistic development of the students. Faculty members have conducted socio-economic study of surrounding villages, diet surveys and cleanlinessawareness classes, lectures. The achievement and contribution of the students towards community development is documented by the NSS Programme Officer Under the scheme of location specific curriculum the College has organized various extension activities like medical camps in villages, health awareness rallies, blood donation camps based on specific needs of different communities as well as different localities within jurisdiction under the fund of UGC 11th five year plan. The students take an active part in these programmes and learn the problems of their surrounding and develop social responsibilities.
- Community Orientation activities are reflected through Blood Donation Camps, Camps for awareness of Hepatitis B, AIDS Awareness Programme, Awareness Programme on 'Anti-Dowry and Women's Right and Awareness Programme on 'Self Defence and Human Rights. Such activities help the student to get involved in the social services and expose them to real life experiences so necessary to learn. These also help them to enhance their self-esteem and develop their personality and work on their leadership skills.

3.4.2 Number of awards and recognitions received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years

Response: 0

3.4.3.1 Number of extension and outreach programs conducted in collaboration with industry,community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc.,year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 0

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	[View Document](#)

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 4

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	0	1	1

File Description	Document
Number of Collaborative activities for research, faculty etc.	[View Document](#)

3.5.2 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 1

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc. during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The college aspires to promote and facilitate the teachers' interest to teach and the students' eagerness to learn. Hence to cater to the basic requirement of both the teacher and the learner the infrastructure facilities in the college are modified and enhanced on a regular basis. The college authority and the Dept of Higher education is continuously striving hard to get more classrooms, laboratories etc. Every effort is made by the College to procure funds for development of infrastructure facilities to funding agencies like UGC, RUSA, besides Govt. of Tripura. The institution is making use of the fund allotment from all schemes in regard to constructions, upgradations, renovations and purchase of equipment, books etc.

Facilities available for teaching learning:

Table-A1:

Sl. No.	Facility	Details of provisions	
1.	Classroom -	27	
2.	Staff-room -	Common- 01, Departmental-17	
3.	Seminar Halls/ auditorium -	02	
4.	Library	Central-01	
5.	Computer Centre/ Lab -	03	
6	Physics Lab	03	
7.	Chemistry lab	03	
8.	Music Lab	01	
9.	Canteen	01	
10	Students' Common Room -	02	
11.	Administrative Block -	01	
12.	Smart Class -	05	

Details of Common Facilities available on the campus- spaces for special units like IQAC, Grievance Redressal Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, Recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Table-A2:

Sl. No.	facilities	Yes/no	Area of location	Details
1	IQAC	YES	2ND FLOOR OF ADMINISTRATIVE BUILDING.	ICT enabled Well furnished

2	Grievance Redressal Cell	Yes	Basement Room NO. 1	This consists of 03 faculty Principal as chair person. A grievance box is placed at Academic Building so tha people can drop their grievar taking necessary action b authority.
3.	Counselling cell	Yes	Adm. Building	Counselling services are faculty members as and wher
4	Career Counselling cell	Yes	Conference Hall	Proper guidance and training given for their future placem mock interviews, group d Language Proficiency etc.
5	Canteen	Yes	Within the premises	Seating capacity- 75. Area- 1500 sq. ft. with moder Healthy drinking water facili arrangement for students and
6	Recreational spaces for students	Yes	Common Rooms	Recreational space for st playground in the premises.
7	Recreational spaces for staff	Yes	Basement-1	Fully modern staffroom facilities and indoor game faculty members.
8	Drinking water facilities	Yes	Academic Bldg: (5) Adm Building(1),	Modern and hygienic col facilities.
9	Sick room	Yes	Academic Bldg Basement	A bed for students who examinations.

Details on the Computing Facility Available in the Institution:

Table A3:

Sl. No.	Facilities	Availability	
1	Desktop Computer, Type-1 (Intel core i5, 2 GB RAM, 64 bit windows 2008)	30	
2	Desktop Computer, Type-2	14	

	Intel Celeron ® 32 bit OS		
3	Desktop Computer, Type-3 Core i3 1 GB RAM 32 bit OS	08	
4	Laptops	05	
5	LCD Projectors	08	
6	LAN Facility	Available in the library, in all the 3rd floors, in all the smart class r building, in the departmental sta administrative building	
7	4G WiFi Facility	All the floors of the new academic b	
8	Printing Facility	15	
9	Students-Computer Ratio	63:1	

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc. and cultural activities

Response:

Extra -curricular activities like sports, outdoor and indoor games. These facilities are extended through available infrastructural facilities. The college is also involved in different cultural activities, communication skill development, health and hygiene development through NCC, NSS and other bodies engaged in it.

 The facilities available for games and cultural activities:

Sports : outdoor sports like cricket, football are held in the adjoining M.B.B stadium.

Auditorium : 01

Indoor Games: The college provides facilities for indoor games like Table Tennis, Carrom Boards, chess etc. at boys and girls common room and in the staff recreation centre.

National Service Scheme : office furniture, notice board, board for wall magazine.

National Cadet Corps : office furniture, notice board, NCC uniform & shoes.

Cultural activities : Provided with a big hall with sound system, musical instrument like harmonium, tabla, synthesizer microphone etc.

Public speaking facilities: Provided with well established 1 seminar halls & 1 conference hall.

Communication skills development; The college facilities provision for English Communication Course and spoken English Course.

Yoga – **Nil**

Health & Hygiene- There is a provision of healthcare facility in the form of a Govt. dispensary, situated in the adjacent MBB Stadium, consisting of qualified doctors and nurses set up by health department Govt. of Tripura to cater to the emergency needs. There are sufficient arrangements for healthy drinking water for both the students and staff.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 29.63

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 8

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 72.37

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during last five years (INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
13.78	30.78	14.69	413.05	25.01

File Description	Document
Audited utilization statements	[View Document](#)
Details of budget allocation, excluding salary during the last five years	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library automation- Library Management System: The Library of BBMCollege has implemented a Library

automation & Management System in 2014. This system provides the facilities of accession, classification, cataloguing of books available in the library. It also facilitates to trace out the required books by the users for promptness in the Library Management System. This system makes it easier to know the status of its resources at any given moment.

There is a Library Advisory Committee of which members are teachers, library staff and student representative. For effective and smooth functioning of Library System this committee conducts monthly meetings and attends the needs and requirments related to the following matters:

1. Modernization and updating of library resources.
2. Utilization of allocated funds.
3. Purchase of books and journals.
4. Action on student feedback.

Members of the sub-committee

Sl. No.	Name	Designation	Position		
1	Sri Tusharbindu Chakraborty	Associate Professor	convener		
2	Smt. Rama Chowdhury	Assistant Professor	member		
3	Smt. SimaDebbarma	PGT	member		
4	Smt. Madhumita Choudhury	Librarian	Member		
5	Gen. Secy, SUC	Student	Member		
6.	VP, SUC	Student	member		

4.2.2 Provide details of the following:

1.Total area of the Library: **487.75 sq.mt.**

2. Library Space:: **77.70 sq.mt**   3. Reading Room: available4. Seating capacity: **30 (reading room)**

For Students: **20** For Teachers: **10**

5.Working hours of the Library:

On Weekdays (Monday to Saturday): **10 a.m. to 5 p.m.**

6. Details of weeding out of books: The Library follows the procedure of writing off of books in phases which are too worn out.

7Library remains open during the summer vacation 11am -3pm

8Layout of the library: (Copy Enclosed)

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources

during the last four years.

The library Advisory committee formed by Teachers` Council of the college takes the initiative for procurement of books and journals in accordance with the requisitions placed by different departments from time to time. The library Advisory Committee periodically takes stock of the books and examines the requirement forwarded by the departments and initiates necessary measures. Sometimes teachers are also directly engaged in procurement of books as per departmental requirement.

Books and Journal Purchased during the year 2012	Books and Journal Purchased during the year 2013	Books and Journal Purchased during the year 2014	Books the yea
Books: UGC Fund - Rs. 2,55.000/ Govt. Fund – Rs. Nil Journals : UGC Fund - Rs. 900/ Govt. Fund - Nil	Books: UGC Fund - Rs. 3,01,255/ Govt. Fund – Rs. Nil Journals : UGC Fund - Rs. Nil Govt. Fund - Nil	Books: UGC Fund - Nil Govt. Fund – Rs.1,00,000/ Journals : UGC Fund - Nil Govt. Fund – Rs. 600/	Books: UGC F Govt. F Journal **UGC** F **Govt**. RUSA Books Journal

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college was housed in a separate buildings since its establishment as mentioned in the SSR. It has been shifted to the present set-up recently. Several times the Library had to be shifted. So all books in the previous library-building could not be shifted in good condition in the present library. Therefore, it is difficult to say if we had any rare book in our library. However as the records show there are quite a number of Reports both national and state publications, e.g., Economic Reviews . We also have access to the E- resources as already state.

There are Tripura gazettes in the library, which help the researchers a lot in making economic projects. The library is equipped with a good number of e-resources like INFLIBNET, NLIST, BCL etc. which help our students and teacher to enrich the store of their knowledge and complete their projects successfully

File Description	Document
Any additional information	[View Document](#)

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above
B. Any 3 of the above
C. Any 2 of the above
D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in lakhs)

Response: 1.69

4.2.4.1 Annual expenditure for purchase of books and journals year wise during last five years (INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.76	0.60	3.52	1.0	2.55

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	[View Document](#)

4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Details of remote access to e-resources of the library	

4.2.6 Percentage per day usage of library by teachers and students

Response: 0.64

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 25

File Description	Document
Details of library usage by teachers and students	

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college avails of 10 MBPS high speed internet connection provided by BSNL.

FOR EXTENSION and upgradation of this internet facility we make use of two ways- LAN and Wi-Fi.

Dedicated Connection through LAN: The facility is mainly installed in room no. 305. It has been extended to Library section and physics department of the same floor.

Later this connection has been extended to room nos. 405, 205, 105 respectively.

Dedicated Connection through Fibre Optic: The college administrative building which is situated about 300 m. Away. Is further facilitated with 10 MBPS LAN connection through fibre optic. The three floors of this building avail of this internet facility through LAN.

Principal's chamber and office, Establishment section, accounts section, DDO Office, UGC and RUSA office, stipend section, academic section, confidential room

4.3.2 Student - Computer ratio

Response: 72.36

File Description	Document
Student - Computer ratio	

22-10-2017 05:18:10

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)<5 MBPS
5-20 MBPS
20-35 MBPS
35-50 MBPS

Response: 5-20 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 5.45

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during last five years (INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
4.04	4.52	1.02	1.08	0

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

- Being a Govt. institution, maintenance and up gradation of infrastructural facilities are generally executed by Department of Higher Education, Govt. of Tripura through state agencies like Public Works Department, Tripura Housing and Construction Board etc.
- UGC is also approached for funds for development of infrastructural facilities as per schemes offered by them.
- One PWD sub-divisional office is situated within the campus for looking after the day-to-day maintenance of college.
- An internal electric wing of TSECL is also situated in the campus for necessary maintenance work.
- In addition to all these, the college authority looks after the emergency requirement for a repair as and when necessary.
- All the precision equipments are calibrated periodically by the experts of the supplier companies.
- As far as possible, the concerned department conducts the process of calibration by using the service of the faculty concerned periodically.
- Sufficient power back-up facilities are installed to protect the sensitive equipments.
- The whole academic building is under latest modern electrification system.
- Sufficient power generator facilities are available for science labs.
- The computer lab is equipped with online UPS facility.
- Individual UPSs are provided to each computer installed in other than computer labs.
- Inverter facility is available in important places.

The college has a huge underground water reservoir to meet any emergency

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 68.04

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1209	1313	1030	1098	1210

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

   3. **Soft skill development**
   4. **Remedial coaching**
   5. **Language lab**
   6. **Bridge courses**
   7. **Yoga and meditation**
   8. **Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: D. Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)

5.1.4 Average percentage of student benefitted by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0.86

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
15	16	12	14	17

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.5 Average percentage of students benefitted by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the students benifitted by VET	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 12.01

5.2.1.1 Number of outgoing students placed year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
126	90	95	78	60

File Description	Document
Details of student placement during the last five years	[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 39.76

5.2.2.1 Number of outgoing students progressing to higher education

Response: 295

File Description	Document
Details of student progression to higher education	[View Document]

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)

Response: 3.88

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
15	14	17	20	21

5.2.3.2 Number of students who have appeared for the exams year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
567	665	453	422	342

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document]

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	1	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The Students' Council is elected through election held at the same time throughout the state for an academic session . The office bearers of the Council are elected by the voting of general candidates and the class representatives are elected by the voting of particular class. The Students' Union Council comprises of both boys and girls students from all streams to represent the whole students' body. There are 18 Office bearers – Vice president, General Secretary & Assistant General Secretary, Secretary & Assistant Secretary Social Entertainment, Secretary & Assistant Secretary Games and Sports, Secretary & Assistant Secretary Common Room (for Men), Secretary & Assistant Secretary Common Room (for Women), Secretary & Assistant Secretary Literary Activities-Debates, Secretary & assistant Secretary Drama, Editor & Sub-Editor (Men & Women) College Magazine. . The Principal of the College is the President of the Council by virtue of post.

 Activities:. The members as class representatives actively participate in

 the   day-to-day affairs of the college. The union has various

  specific academic activity members who take active part with

 the Teachers' Council like College admissions, Magazine

 publications, Science Forum ,activities like Drama/Debate

 Committee, NSS/NCC , and extra-curricular activities like Cultural ,

  Games & Sports Committee. The students of the college participate

 in various co-curricular, extra-curricular and cultural activities at

 different level viz district, zonal and State levels and this is looked after

 by the Union Council supervised by the respective Teacher –in –

charge. Various awards /laurels have been won by the students of this college in academics, tournaments, drama/song/dance competitions. The members of the Council are also inducted in the Library Advisory Committee, Canteen Committee . The GS and VP are members of the NSS , College Discipline, Anti-

Ragging and Grievance Redressal Committees . Their views and suggestions are heeded to for the betterment of the college. In different meetings of these committees SUC members are called and their opinions are taken into consideration. They jointly prepare the activity plan with the teaching faculty. The union also arranges for voluntary blood donation camps in the college and organizes awareness campaigns , environment consciousness rally, spread awareness on social issues /abuses. Besides, the Students' Council has members as editor and sub-editor of the college magazine. They jointly take decisions regarding the publication of the college magazine which provides opportunity to students in inspiring and encouraging fellow students to contribute. It provides ample scope to the students to explore their skills. Some departments publish hand-written wall magazine They also take efforts to involve maximum students in the above mentioned activities organized in/participated by the college. The Council members also take the responsibility in finding out the difficulties faced by the students in matters of admission, examination, facilities etc and matters are solved by their active participation

 The only source of funding of the Council is the annual subscription received at the time of admission as a part of the Annual admission fees which is spent for its day-to- day activities.

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5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 12

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
13	12	12	12	11

File Description	Document
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

BBMC Alumni Association

bbmcalumni@gmail.com

The institution has an Alumni Body of former students and it is led by an ad-hoc committee that comprises of President, Joint Convenors, Treasurer, and Members (Approx 200). Many of the older students of this institution are in regular contact with each other and with the institution through this Alumni Body. The Cell functions through its various activities like meetings at regular intervals, initiatives taken for students' welfare and social welfare. One such extension activity of the cell has been an awareness programme-cum-workshop on GST held on 07 May, 2017. The programme has remained successful in generating information and awareness for students as well as for small-scale business men and contractors about GST and its implementation. Members of the institution's Alumni Body who are also faculty members of various departments including Commerce, a professional Chartered Accountant, and experts from Office of the Commissioner of Taxes, Finance Department, Govt. Of Tripura enriched the said programme with their participation and discussion. The Alumni Body also has plan in progress to run a short term course for aspirant job seekers including final year students.