



Bir Bikram Memorial College

Affiliated under Maharaja Bir Bikram University

Agartala, Tripura (West)

NAAC Accredited

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6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution:

The vision of the institution is to become a model institution rooted in traditional values with a global perspective while competently serving the academic necessity of Tripura. The ultimate aim is inclusive education, to inculcate the highest human values and professionalism among its students so that they become intellectually competent, morally upright, and sensitive to the needs of the society in particular and humanity as a whole. The central emphasis of college authority is inclusive education and making the students responsible citizens of the country with a human face. The role of faculties, principal and office staff, and other stakeholders are ingrained in this manner and all are committed to meeting the academic interests of students on a priority basis. Emphases are on all-around development of students. Right from creating an ambiance of quality education in the different programs introduced in the college, emphases are given on co-curricular and extracurricular activities. Showing respect to teachers, understanding the essence of discipline, punctuality and rule of life and caring elderly, aged, underprivileged section are also being imbibed to the students through special campaigns propagated by the NCC and NSS.

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management :

The institution has a statutory body for adequate democratic functioning in accordance with the vision of the institution. 1. The vision of the institution is to become a model institution rooted in traditional values with a global perspective while competently serving to the academic necessity of Tripura. The ultimate aim is inclusive education, to inculcate the highest human values and professionalism among its students so that they become intellectually competent, morally upright, and sensitive to the needs of the society in particular and humanity as a whole. As per the recent directive of the Department of higher education and Delegation of Financial rules 2017, Government of Tripura, University Grants Commission, every college should form an Academic Committee, Lower Purchase Committee, College Development Committee, College Placement Cell, RUSA committee, Internal complaint committee while the formation of Internal Quality Assurance Cell is must within the ambit of National Assessment and Accreditation Council. The management of B.B. Memorial College is no exception to it. Besides the aforesaid committees, the college has a Teachers' council selected by the faculties of the college, that takes a pivotal role and helps the Principal in the day-to-day management of the college.

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution runs under the Department of Higher Education, Government of Tripura. So it strictly follows the plans and policies of the authority. Though it has some perspective plans to:

1. To follow the vision and mission of the Institute
2. To follow the Academic Calendar
3. To follow the Annual action plan
4. To provide a qualitative teaching-learning procedure
5. To practice Students' continuous evaluation
6. To encourage students' overall up-gradation through several participatory practices in and outside of the campus.
7. To provide a healthy atmosphere for teachers and students
8. Encouraging Research, seminars, workshop, and other career-related activities for the teachers.
9. Continuous development through feedback collection from its stakeholders.

The Strategic Plan: After discussion, the Institution set up some strategic plans to follow throughout the year. Showing interest in some job-oriented courses (Integrated Master Degree in Commerce already started for the year 2020). Carried out outreach activities through NSS and NCC cells. Reviewing the Examination result motivates Students to participate in various extracurricular activities and competitions. Concentrating on the health of the students by organizing Annual Sports in the institution.

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution runs under the Department of Higher Education of the Tripura Government. The Institution is affiliated with Maharaja Bir Bikram University. The principal is the Head of the Institution and manages the college administration. The Institution has Eighteen departments and all department is managed by a Head of the Department. The general administration is subdivided into several parts like the Establishment section, Cash section, Stipend section, Academic section, and Receive section. The college practices participative ideas to improve student progression and academic and Institutional development. The teaching and non-teaching staff and other stakeholders sincerely try for the smooth management of the organization. The library is an integral and important part of the institution. IQAC plays the most vital role in all Institutional activities. The development committee, Internal Compliant committee, Library Development committee, Student welfare committee, Research and Seminar committee, Anti Ragging Committee, RTI cell, NSS, and NCC cell are other important bodies of the Institution. The DDO looks after the financial matter. The student welfare committee is there for solving the different problems of students.

6.3 - Faculty Empowerment Strategies:

The Institution has effective welfare measures for teaching and non-teaching staff. As the institution comes under the Department of Higher Education, Govt. of Tripura, all the teaching and non-teaching faculties abide by the service rules of Govt. of Tripura. All employees are eligible for provident funds, gratuity, and group insurance as per the service rule. Female employees get maternity leave and childcare leave, whereas male employees are entitled to get paternity leave. Employees get medical reimbursement, leave travel concession, and house rent allowance also. Free wifi and internet facilities are available throughout the campus for staff. Employees are eligible for medical leave, earn leave, and puja advance as per the service rule. Teachers are encouraged to attend seminars, workshops, orientation and refresher courses, FDPs, etc. Nonteaching faculties are also allowed to attend various administrative training which helps them in their promotion. A canteen facility is also available for staff and students. All teaching and nonteaching faculties have their service book which is updated in yearly basis. The teaching and non-teaching staff and other stakeholders sincerely try for the smooth management of the organization. The library is an integral and important part of the institution.